

Valentinos Apartments

SP 61092

STORAGE UNIT APPLICATION & REGISTRATION FORM

Please complete this form and return to the Building Manager with all supporting documentation.

One form must be completed for each storage unit and tenants must have a written permission from the owner or owner representative (Agent) with this application.

By completing this form, you acknowledge that you have read and will abide by the storage units' rules (at the end of this form)

Applicant Details

Name:	Unit:
Address:	
Phone:	Mobile:
Secondary contact:	
Do you already have a storage unit? YES NO	Are you an: Owner
Applying for retrospective approval? YES NO	Tenant <i>**Tenants will require approval from Owner</i>

Storage Unit Details

Brand and Model:		
Accent Storage unit The Box Thing Space Commander Other (specify)		
Proposed month for installation:	Contact name of installer:	Contact number of installer:
Will you require any drilling or attaching to common property?		
Will you require any relocation or addition to existing systems or equipment? E.g. Sprinklers, vents, etc		
Are you proposing any intrusion onto common property floor or air space? Provide details:		
Will the installation be: Temporary (12 months and under) Permanent (at least 12 months)		

Documentation

Office use only	
<p>Please attach any additional information you may think relevant to this application such as, storage unit specifications, fire services statement that the unit will comply, floor plan of unit on your space etc. Please pass all information to the Building Manager and this application with then be considered at the next Committee Meeting.</p> <p>Attached item list:</p>	<p>Date:</p> <p>Name:</p> <p>Passed on to SC on:</p> <p>Approved: YES/NO</p>

Storage Unit Rules & Procedures

- Must be pre-approved by the Strata Committee
- Must be freestanding, stable, neat and safe
- Must meet fire, safety and compliance regulations and standards
- Units should be the same as, or cohesive in appearance to, those currently approved
- Units must allow all vehicles to still remain completely within the lines of the space when parked
- No items must be stored under, above or against storage units
- Storage units must not contain flammable items such as chemicals
- Any damage to common or personal property caused by the unit, installation or removal is your responsibility

The following procedure must be followed before and during installation and removal of a storage unit:

- A completed application must be lodged with the Building Manager with all details and specifications of the unit, approval from the lot owner and images and plans
- You must seek advice regarding any changes that may be required to fire or other building systems to install the unit. This advice must be from the Building Manager recommended contractors and at your cost
- The application will be forwarded to the Strata Committee for consideration at their next meeting along with contractor advice
- Once approved, you will be provided with written confirmation
- Upon setting a date for installation of the unit, you must inform the Building Manager
- You must ensure that the installing contractor is provided with supervised access. At no times should they be left unsupervised whilst onsite and all works must be done safely and with consideration to other building users
- The storage unit must be set up as the approval specifies
- In the event you wish to remove the unit, you must inform the Building Manager of the date and supervise works safely

Application Declaration

I have read and understood all aspects of the Strata Plan 61092 By-Laws, rules and will fully comply with all rules and regulations in relation to storage units and use of my car space in the building. I understand that I am liable for any damage incurred by my storage unit or those installing or removing units in my space and will cover all costs. I understand the Valentinos Apartments Committee may revoke this approval at any time.

Sign:

Date: